

Capitol Resources/Campaign Headquarters Inc.

Employee Application

Please Print Clearly

Please complete all sections even if you are submitting a resume.

Personal Information																
<table border="1"> <tr> <td style="width: 33%; text-align: center;">First</td> <td style="width: 33%; text-align: center;">Middle</td> <td style="width: 33%; text-align: center;">Last</td> </tr> <tr> <td colspan="3">Name</td> </tr> <tr> <td colspan="3">Street Number</td> </tr> <tr> <td colspan="3">Address</td> </tr> <tr> <td style="text-align: center;">City</td> <td style="text-align: center;">State</td> <td style="text-align: center;">Zip</td> </tr> </table>	First	Middle	Last	Name			Street Number			Address			City	State	Zip	Please leave this space blank.
First	Middle	Last														
Name																
Street Number																
Address																
City	State	Zip														
Home Telephone																
Cell Phone																
Email																

Employment Information	
Position Applying for:	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time
	Days not available to work: <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday
What date are you available to start?	

Other Information	
How did you hear about Capitol Resources/Campaign Headquarters Inc.?	
Were you referred by a Capitol Resources/Campaign Headquarters Inc. employee?	<input type="checkbox"/> Yes <input type="checkbox"/> No Name:
Are you 18 years or older?	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>(if under age 18, please attach proof that you are of minimum legal age {16})</i>
Do you have the legal right to work in the U.S.?	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>(Proof of identity and legal authorization to work in the U.S. is required.)</i>
Have you ever been convicted of a crime other than a minor traffic violation?	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>(If yes, please utilize the "other information" portion of this application to state the date of conviction, nature of the crime and final disposition of your case. Prior convictions may limit employment opportunities due to applicable state fundraising laws.</i>

Education				
	School Name, City, State	# of years completed	Did you Graduate	Diploma or Degree
High School			<input type="checkbox"/> Yes <input type="checkbox"/> No	
College/University			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Vocational/Business			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other			<input type="checkbox"/> Yes <input type="checkbox"/> No	

Employment History – Call Center		<i>Please list only call center experience in the space provided</i>	
<input type="checkbox"/> I have no call center/telemarketing experience (go to next page...)			
Call Center Name:			
Address:		Street Number	City
		State	Zip
Supervisor's Name:		Phone #:	
Type Of Experience:	<input type="checkbox"/> In-Bound	<input type="checkbox"/> Out-Bound	<input type="checkbox"/> Sales <input type="checkbox"/> Collection <input type="checkbox"/> Fundraising
			<input type="checkbox"/> Service <input type="checkbox"/> Survey <input type="checkbox"/> Other
Position Title:		Start Date:	Start Pay:
		End Date:	End Pay:
Duties:			
Reason for Leaving:			
Call Center Name:			
Address:		Street Number	City
		State	Zip
Supervisor's Name:		Phone #:	
Type Of Experience:	<input type="checkbox"/> In-Bound	<input type="checkbox"/> Out-Bound	<input type="checkbox"/> Sales <input type="checkbox"/> Collection <input type="checkbox"/> Fundraising
			<input type="checkbox"/> Service <input type="checkbox"/> Survey <input type="checkbox"/> Other
Position Title:		Start Date:	Start Pay:
		End Date:	End Pay:
Duties:			
Reason for Leaving:			
Call Center Name:			
Address:		Street Number	City
		State	Zip
Supervisor's Name:		Phone #:	
Type Of Experience:	<input type="checkbox"/> In-Bound	<input type="checkbox"/> Out-Bound	<input type="checkbox"/> Sales <input type="checkbox"/> Collection <input type="checkbox"/> Fundraising
			<input type="checkbox"/> Service <input type="checkbox"/> Survey <input type="checkbox"/> Other
Position Title:		Start Date:	Start Pay:
		End Date:	End Pay:
Duties:			
Reason for Leaving:			

Employment History – Other				
Company Name:				
Address:	Street Number	City	State	Zip
Supervisor's Name:			Phone #:	
Position Title:	Start Date:		Start Pay:	
	End Date:		End Pay:	
Duties:				
Reason for Leaving:				
Company Name:				
Address:	Street Number	City	State	Zip
Supervisor's Name:			Phone #:	
Position Title:	Start Date:		Start Pay:	
	End Date:		End Pay:	
Duties:				
Reason for Leaving:				
Company Name:				
Address:	Street Number	City	State	Zip
Supervisor's Name:			Phone #:	
Position Title:	Start Date:		Start Pay:	
	End Date:		End Pay:	
Duties:				
Reason for Leaving:				

Professional References	<i>Please list 3 persons, not related to you, who have knowledge of your work experience and performance in the past 3 years</i>			
Name:				
Address:	Street Number	City	State	Zip
How Acquainted:	# of Years:		Phone #:	
Name:				
Address:	Street Number	City	State	Zip
How Acquainted:	# of Years:		Phone #:	
Name:				
Address:	Street Number	City	State	Zip
How Acquainted:	# of Years:		Phone #:	

Capitol Resources/Campaign Headquarters Inc. is a cause driven company. We specialize in raising funds for organizations and causes that are controversial to many people such as the pro-life side of the abortion debate and groups opposed to gay marriage. We also do a lot of political work and Capitol Resources/Campaign Headquarters Inc. only works for Republican candidates and the Republican Party.

There is an old adage that the two subjects that polite people avoid discussing are religion and politics. If you come to work at Capitol Resources/Campaign Headquarters Inc., you will spend most of your working time discussing those subjects. Therefore it is important for us to understand how comfortable you will be talking about and raising funds for these causes.

It is not a requirement that you agree 100% with the positions espoused by the company or our clients. In fact, the only requirement we have regarding these issues and causes is that you are not hostile towards them. However, we have found that believing in the missions of our clients is a strong indicator that you will be a successful telephone fundraiser.

Please answer the following questions as fully as possible. If you do not have an opinion or are not familiar with an organization, please note that where asked. You are free to decline to answer any of the following questions.

How comfortable would you be representing organizations fighting to end abortion, opposing gay marriage and electing a Republican President? Why?

Do you have any experience or familiarity with A) the pro-life movement, B) conservative political candidates, C) the Republican Party, or D) pro-traditional marriage? Please detail.

The following is a list of a few of the Capitol Resources/Campaign Headquarters Inc clients. Please indicate if you have any experience or familiarity with any of the below by placing a check in the corresponding box and please detail that experience in the space provided below.

- | | |
|---|---|
| <input type="checkbox"/> National Right to Life Committee (NRLC) | <input type="checkbox"/> National Organization for Marriage (NOM) |
| <input type="checkbox"/> Republican National Committee (RNC) | <input type="checkbox"/> Family Research Council (FRC) |
| <input type="checkbox"/> American United for Life (AUL) | <input type="checkbox"/> Americans For Fair Taxation (FairTax) |
| <input type="checkbox"/> I do not have any experience with any of the above | <input type="checkbox"/> Declined to State |

Accuracy of This Application

I hereby certify that the information contained in this application is true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any misrepresentation, falsification or omission of information on this application or on any document used to secure employment shall be grounds for rejection of this application or immediate discharge if I am employed, regardless of the time elapsed before discovery.

_____ *I have read, understood and agree to comply with the terms of the preceding paragraph*
Initials

Authorization to Investigate

I hereby authorize Capitol Resources/Campaign Headquarters Inc. to thoroughly investigate the information on my application, my references, work and education records and other matters related to my suitability for employment. I also authorize the references I have listed to disclose information related to my work record, without giving me prior notice. In addition, I hereby release Capitol Resources/Campaign Headquarters Inc., my former employers and all other persons or entities from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosures.

_____ *I have read, understood and agree to comply with the terms of the preceding paragraph*
Initials

Applicant's Name

Date

By typing my name and date on the lines above, I certify the statements on this application to be true and correct, to the best of my knowledge, and that this information can be used for the purpose of processing my employment application and information.